

BURTON BRADSTOCK CE PRIMARY SCHOOL

MINUTES OF THE FRIENDS OF BURTON BRADSTOCK PRIMARY SCHOOL AGM HELD ON TUESDAY 18TH SEPTEMBER 2018

Present: Claire Staple, Francesca Hitt, Beth Moore, Dee Lanning, Katy Woodrow, Nicola Herbert, Laura Ferrett, Angie Porter, Karen Spurdle, Kerry Tancock, Suzanne Moore, Fleur Heaney, Sian German

1. Apologies

Rachel Brook, Laura Cox and Rachel Thomas

2. Minutes of the last meeting

The minutes of the previous meeting were agreed and surmised.

3. Chairs Report

Rachel Brook was not present, so Suzanne Moore introduced herself and summarised last year's events and fundraising. A copy of her report will be attached to these minutes

4. Treasurers Report

Kerry Tancock read out the figures from the Treasurers Report. A breakdown of the income and expenditure from each event is attached to these minutes.

5. Election of Committee Members

Suzanne Moore asked whether anyone present would like to take on any of the officer roles. Rachel Brook has stepped down as chair and the roles were voted for as follows:

Suzanne Moore – Chair

Katy Woodrow – Vice-Chair

Kerry Tancock- Treasurer

Fleur Heaney – Secretary

Suzanne Moore suggested that for the various events we keep a sub-committee list for people to be responsible for set tasks at our fundraising events, these are the volunteers for those:

Rachel Thomas – Refreshments

Angie Porter – Advertising

Francesca Hitt & Laura Ferrett – 100 Club

6. Thanks

We all agreed that a very big thank you to Rachel Brook for all her incredible work as the Friends Chair over the years, she has been amazing. Thank you also to Laura Cox who has also helped as Vice Chair and her incredible advertising and poster skills will be greatly missed.

7. Any other Business

- i) Beth Moore suggested a new fundraising idea of organising an 80's disco with another school to be perhaps held at Freshwater. Kerry Tancock and Beth will approach Freshwater to see if it is possible to do in the early part of next year.
- ii) Duck race date suggested is April 14th 2019. Fleur Heaney is to check with the rotary club if the ducks will be available and Suzanne will check with parish if the sports field is available for this date.
- iii) Fleur Heaney is to fill in the Waitrose application for fundraising.
- iv) Christmas Fair date is to be December 1st, 10 am until 12pm. Nicola Herbert asked if all the hamper contents for the Christmas fair can be in by November 23rd.

- v) Hannah Shep has the Halloween Quiz organised for October 31st and tickets can be bought now from the Three Horseshoes.
- vi) Fleur Heaney volunteered to organise cake sales for each term on the dates, 9th October 2018, 29th January 2019 and 21st May 2019.
- vii) Christmas Tree Festival place will be booked and is on December 3rd. The fund raising from the event this year will be donated to Burton Bradstock Primary to help towards much needed funds.
- viii) Katy Woodrow will look into The Book People to see if we can set something up with them.
- ix) Suzanne Moore is going to set up people being able to get Christmas cards made by their children which could be another fund raising possibility.
- x) Suzanne Moore brought up that a 'no advertising' policy needs to be set up on the school facebook page and to keep the business on it only relevant to school. A suggestion to pin a 'post it' to the top of the page to state the rules might help.
- xi) The Swimathon volunteers are Lacey, Claire Craig, Kerry, Karen, Beth, Angie, Rachel and Claire. Fleur will make cupcakes for the sponsored children. A suggestion of an adult to be on each lane with perhaps a clicker counter? People will be asked to bring food to share. A white board will be borrowed from the school and will be collected by Suzanne Moore.

Next Meeting to be held on November 6th @ 7pm.

Chairs report

Firstly, thank you again to Rachel for all the work she has put in over the years, I don't think the Friends would even be here at all if it wasn't for all her organisation and running of events. In the last year the Friends have continued to run a full year of events starting with a brilliant pub quiz organised and run by Hannah at the Three horseshoes, the Christmas Fayre, we entered a tree into the United Church Christmas tree festival raising money for the Wessex Cancer Trust, the Friends bought table cloths and crackers to decorate the hall for the children's Christmas lunch, there was a jumble sale in February, the Duck Race on Easter Monday, fruit for Sports day and then a school disco. As well as all this there has been about £500 coming in from the 100 club previously run by Mrs Barratt, money from Easy fundraising and £366 from the Waitrose token scheme.

Biggest income has come from the Duck Race £1113, Christmas fair £933, Jumble sale £486 and 100 club £485, Waitrose £366, Quiz £255.

Total income £4090.

Money has been spent on school transport £2000, sending the children to the Pantomime £871.50, books for Class 3 £98, and most importantly we have been able to purchase the new Cornerstone Curriculum for the whole school at just under £5000, which hopefully Claire will be able to tell you all a bit about how well this is working already....

We really need a renewed drive on fundraising in the coming year to put enough money back into the bank to enable us to continue to pay for transport costs and all the little extras the friends have been able to do like decorate the tables for Christmas, provide fruit for sports day and run the end of term disco. As a committee I think we are all very aware of how our small school struggles with all the financial cuts, and that the more money we can raise to support the school, the more resources the school can purchase which benefits everyone.

Treasurers Report 1/8/2017 to 31/7/2018

Starting balance - £3701.45

Income

£44.05 – EASYFUNDRAISING

£485.00 – 100 CLUB

£50.00 – PRIZE FROM 100 CLUB DONATED BACK

£255.00 – QUIZ

£155.00– CLOTHES SOLD BY KELLIE

£24.18 –TEAS/COFFEES SOLD BY HEATHER

£933.06 – CHRISTMAS FAIR

£90.00 – DONATION FROM JAYNE'S HAIRDRESSERS CHRISTMAS RAFFLE

£486.76 - JUMBLE SALE

£1113.73 – DUCK RACE

£366.00 – WAITROSE TOKENS

£40.00- RAG BAGS

£47.84 - DISCO

Total income = £4090.62

Expenditure

£27.00 – CHRISTMAS TREE FESTIVAL

£871.50 – CHRISTMAS PANTO TRIP

£46.30 – CHRISTMAS LUNCH CRACKERS ETC

£98.94 – BOOK PEOPLE (CLASS 3)

£65.00 – PTA UK MEMBERSHIP

Total expenditure = £1108.74

Final balance as 31/7/2018 = £6683.33

Cheques written in 2017/2018 year but not yet cashed –

£20.00 - LOTTERY LICENCE

£39.60 - REUSABLE CUPS FOR SPORTS DAY

£28.84 - SWEETS/DRINKS FOR DISCO

£4450.00 - NEW CURRICULUM EQUIPMENT FOR WHOLE SCHOOL

Total -£4538.44 leaving balance of £2144.89

Already allocated travel costs of £1900 for Kingston Maurward, Carey camp & Dartmoor trips from the last school year.

Already spent for this year –

£120.00 - BRIDPORT LEISURE CENTRE HIRE FOR SWIMATHON

Leaving available funds of £124.89 as at 18th September 2018