

## BURTON BRADSTOCK CE PRIMARY SCHOOL

### MINUTES OF FRIENDS OF BURTON BRADSTOCK SCHOOL MEETING HELD ON TUESDAY 6<sup>TH</sup> NOVEMBER

**Present** Claire Procter, Katy Woodrow, Heather Rogers, Rachel Brook, Laura Ferrett, Sian German, Beth Moore, Claire Staple, Karen Spurdle, Kerry Tancock, Fleur Heaney

**Apologies** Claire Weir, Dee Lanning, Julian Piper, Emma Wellman, Jo Walter, Claire Davey, Rachel Thomas, Nicola Herbert, Laura Cox, Francesca

#### 1. Chair Notes

100 Club is up and running with £415 profit from 79 numbers

Event fundraising breakdown    Cake Sale made £127

Swimathon £705 a big thanks to Daniel Van Zyl who raised £195 on his own

Quiz: £500 a massive thanks to Hannah and Jaap at the

Three Horseshoes for their great efforts for a very successful evening held

Christmas card scheme has been very popular and orders are going in this week.

Duck Race date is confirmed for **April 14<sup>th</sup>** and Fleur Heaney confirmed the Rotary Club have kindly agreed the ducks can be used on that date.

#### 2. Christmas Fair

Stalls Hoopla, hoops to be bought for £25 and Claire Staple will donate small prizes and Suzanne will purchase extra prizes.

Treasure in the Sand to be run by Heather. She will need help to bring in sand and set up. Chocolate Tombola – a non-uniform day is set for Thursday 29<sup>th</sup> November to get chocolate donations. Karen and Sian will label up for the tombola and Claire Staple will run on the day with year 6 help.

Jolly Bags – Claire Weir and Annabel to run and instead of using glass jars we will use paper bags.

Gift Shop – donations of small good quality gifts are much needed and will be gratefully received.

Lucky Dip Books to be run by key stage 1

100 Christmas Scene Grid – Beth will set up and charge 50 p a square to find hidden treasure

Whisky bottle – Laura Ferrett has a large bottle that will be put by the entrance to fill with any small change people have as they arrive or leave

Raffle – prizes are needed, Heather will ask Jane for a hairdressing voucher, Beth will write off for donations.

Pamper Hampers – Rachel Brook will make up pamper bundles.

Refreshments – Fleur Heaney will organise and ask for cake donations. Katy Woodrow will make rocky road for it.

Craft Stall We will run a free of charge colouring and sticking table.

Glitter Tattoos    Tash will be asked if she can do this.

Marshmallow Snowmen: Karen said she would run this. Fleur will provide icing.

Travelling Book Fair

Festive Lollypop Holders suggested by Rachel Brook

Donations for the Friends Festive Hamper are to be in by November 23<sup>rd</sup>. Nicola Herbert will kindly make this up and a second luxury booze hamper will also be done.

Raffle prizes are needed.

We currently have more stalls than volunteers but Suzanne has had some offers of help from the Facebook site, she will allocate volunteers to roles and work out what extra help is needed.

Angie will be asked to make a poster with tear off list of items needed as soon as she is back from Australia.

Suzanne will allocate tables in advance and liaise for tables to be delivered by the Wellmans. Suzanne and Katy to set up tables at 8am. All other volunteers to be here at 8.30 to set up their stalls, and to stay to help clear up please afterwards.

### **Any Other Business**

Coffee Stop - Claire Staple said the Coffee Stop date is set for November 21<sup>st</sup> and would appreciate homemade cakes to be made for this event, Beth, Fleur, Suzanne and Karen offered to make one each for it.

Christmas tree festival - tree theme this year will be 'birds' keeping it in line with the new class names this year and the donations made will go into the Friends fundraising pot for the school. Suzanne, Sian and Beth to decorate the tree on 3<sup>rd</sup> December. ID and collection box with chains to be organised by Claire Staple. Heather will check if Burton Bradstock church would like the tree after the festival has finished and Suzanne with transport the tree to the church on 17<sup>th</sup>.

Christmas Gift -A discussion was had that we would look into giving the children each a Christmas gift of a book. Suzanne will look into offers available to see if we can afford it.

Christmas Lunch – we agreed to buy crackers and tablecloths. Suzanne and Sian to purchase and decorate on the day. We plan to have gifts ready the same day in sacks from Santa for each class. Offers of help to wrap gifts will be needed.

Book People – stall to be organised by Katy Woodrow after school at 3.20 on the following dates:-

November 29<sup>th</sup> by Katy Woodrow

Friday 30<sup>th</sup>: Katy Woodrow

Monday 3<sup>rd</sup>: Rachel Brook

Tuesday 4<sup>th</sup>: Suzanne Moore

Float to be sorted by Kerry for the stall.

Rag Bag Collection - Date to be set in the spring for gathering clothing for a rag bag collection fund raising.

**Date of Next Meeting January 15<sup>th</sup> at 7pm.**